

AGENDA
1087th Regular Meeting
Board of Library Trustees
Palos Verdes Library District
Miraleste Library ◀ PLEASE NOTE CHANGE IN LOCATION
29089 Palos Verdes Drive East
Rancho Palos Verdes, CA 90275
May 17, 2018 ♦ 7:00 PM

AGENDA DESCRIPTIONS: *The agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action that it deems to be appropriate on the agenda and is not limited in any way by the notice of the recommended action.*

REPORTS AND DOCUMENTATION: *Reports and documentation relating to agenda items (including materials related to an item on this Agenda submitted to the Board of Trustees after distribution of the agenda packet) are on file in the Administrative Office and the Reference Department of the Peninsula Center Library, and are available for public inspection. A copy of the agenda packet will be available for public use during the regular Board meetings. Any person having any question concerning any agenda item may call the Executive Assistant at 310-377-9584 ext. 245 to make inquiry concerning the item. "Documents pertaining to an agenda item received after the posting of the agenda are available for review in the Director's office or at the meeting at which the item will be taken up."*

PUBLIC COMMENT: *Members of the public have the opportunity to speak on any item on the agenda at the time the item is addressed by the Board. A person wishing to speak should give a completed speaker form to the Executive Assistant prior to the introduction of the agenda item. The Board President will call on speakers based on the forms received.*

PUBLIC REQUESTS FOR DOCUMENTS: *The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Executive Assistant who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the Board meeting and at the District administrative offices.*

AMERICANS WITH DISABILITIES COMPLIANCE: *The Palos Verdes Library District complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call the Executive Assistant at (310) 377-9584 ext. 245 at least 48 hours prior to the meeting.*

1. CALL TO ORDER

2. ROLL CALL

3. SALUTE TO THE FLAG

4. ADOPTION OF AGENDA

This is the opportunity for Board members to delete items from the agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).

Recommended Action: **The Board of Library Trustees hereby adopts the Agenda as presented.**

5. PRESIDENT'S REMARKS AND BOARD MEMBER COMMENTS

This is an opportunity for the President and Board Members to make announcements and comments on items of general interest to the community.

- All PVLD libraries will be closed on Monday, May 28, 2018 in honor of Memorial Day

6. COMMUNICATIONS AND COMMENTS FROM THE PUBLIC CONCERNING ITEMS NOT ON AGENDA

Citizens may address the Board regarding any item of Library District business not on the agenda. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. Please complete the "Request to Address the Library Board" card by filling out your name and city of residence and returning it to the Board Secretary. Thank you.

7. CONSENT CALENDAR

The Consent Calendar adopting the printed Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove any item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of this Agenda under "Items Removed from the Consent Calendar." At that time, any member of the audience may comment on any item pulled from the Consent Calendar. The entire Consent Calendar, with the exception of items removed to be discussed under "Items Removed from the Consent Calendar," is then voted upon by roll call under one motion.

Recommended Action: **The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:**

- A. APPROVAL OF BOARD MEETING MINUTES
- 1) REGULAR BOARD MEETING HELD ON APRIL 19, 2018*
Recommended Action: The Board of Library Trustees hereby approves the minutes of the Regular Board meeting held on April 19, 2018, as presented.
 - 2) SPECIAL BOARD MEETING HELD ON APRIL 13, 2018*
Recommended Action: The Board of Library Trustees hereby approves the minutes of the Special Board meeting held on April 13, 2018, as presented.
 - 3) SPECIAL BOARD MEETING HELD ON APRIL 19, 2018*
Recommended Action: The Board of Library Trustees hereby approves the minutes of the Special Board meeting held on April 19, 2018, as presented.
 - 4) SPECIAL BOARD MEETING HELD ON MAY 3, 2018*
Recommended Action: The Board of Library Trustees hereby approves the minutes of the Special Board meeting held on May 3, 2018, as presented.
- B. STATISTICAL REPORT FOR APRIL 2018 - CIRCULATION, PUBLIC USE, QUESTIONS ASKED, AND COLLECTION DATA (available online at <http://www.pvld.org/about/trustees/meetings>)
Recommended Action: The Board of Library Trustees hereby approves the Statistical Report for April 2018.
- C. FINANCIAL REPORTS
- 1) APPROVED BUDGET PERFORMANCE REPORT FOR APRIL 2018*
Recommended Action: The Board of Library Trustees hereby receives and files the above financial reports, as submitted.
 - 2) QUARTERLY REPORTS*
 - a. COMBINED BALANCE SHEET, AT MARCH 31, 2018
 - b. COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE FOR PERIOD ENDING MARCH 31, 2018
 - c. CASH AND INVESTMENT REPORT, AT MARCH 31, 2018
- D. CASH DISBURSEMENTS
Recommended Action: The Board of Library Trustees hereby receives and files the April 2017 cash disbursements, as follows:

April 2018

General Fund	\$595,323.51
Gift Fund	0.00
Asset Replacement Fund	0.00
Cost of Issuance	0.00
Total	<u>\$595,323.51</u>

- E. PERSONNEL
- 1) SELECTIONS - NONE
 - 2) RESIGNATIONS AND TERMINATIONS
Recommended Action: The Board of Library Trustees hereby receives and files the following resignations and terminations:

<u>Name</u>	<u>Class.</u>	<u>Position Title</u>	<u>Status</u>	<u>Effective Date</u>
Gabriella Ozurovich	LA II	Desk Clerk	PTH	04/12/2018

- 3) CHANGE IN STATUS (Salaried employees only) – None

- F. APPROVAL OF CHANGES TO AUTHORIZED SIGNERS ON DISTRICT BANK ACCOUNTS*
Recommended Action: The Board of Library Trustees of Palos Verdes Library District hereby approves Resolution No. 2018-03 – A Resolution changing authorized signators on all District bank accounts*

8. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR
Items removed from the Consent Calendar will be discussed individually at this time.
9. UPCOMING BOARD OF LIBRARY TRUSTEES CONFERENCES AND EVENTS (DIRECTOR GOULD)
 - PVP Chamber of Commerce Salute to Business Awards – Friday, May 18 – 11:30 a.m. – Trump National Golf club
10. CONSIDERATION FOR VENUE CHANGE FOR THE JUNE 21, 2018 AND JULY 19, 2018 REGULAR MEETINGS OF THE BOARD OF LIBRARY TRUSTEES* (TRUSTEE STEGURA)
11. CONSIDERATION OF APPROVAL OF DISTRICT DIRECTOR'S CONTRACT*
12. FIRST READING OF THE BUDGET FOR FISCAL YEAR 2018/2019* (DIRECTOR OF FINANCE AND ADMINISTRATION MATTIX)
13. DIRECTOR'S MONTHLY REPORT (DIRECTOR GOULD)
14. COMMUNITY RELATIONS COMMITTEE REPORT (PRESIDENT JUE AND TRUSTEE MOORE)
15. PENINSULA FRIENDS OF THE LIBRARY LIAISON REPORT (TRUSTEE WONG)
16. PENINSULA FRIENDS OF THE LIBRARY DEVELOPMENT COMMITTEE LIAISON REPORT (TRUSTEE WONG)
17. GOVERNMENT RELATIONS LIAISON REPORT (TRUSTEE STEGURA)
18. ITEMS FOR FUTURE AGENDAS
19. ADJOURNMENT

*Indicates attachment