

## Palos Verdes Library District Enterprise Systems – SB 272 – Updated August 29,2023

Vendor	Product	System Purpose	Categories	Custodian	Frequency Data is Collected	Frequency Data is Updated
SirsiDynix	Symphony	Database that contains all of our patron information	Name, phone number, email, mailing address, fines, borrowing records, data on the library catalog, purchasing data for items in the library collection	Digital Services	Daily	Real Time
Google	Google Apps for Business	Email, online documents, spreadsheets, forms, incident reports, volunteer applications and purchase order system	Name, phone, email address	Digital Services	Daily	Real Time
Mailchimp	Email Newsletter System	Build newsletters and manage email lists	Name, email address	Digital Services	Daily	Daily
Demco	Sign Up and D!bs	Event calendar and registration, study room reservations	Name, email address	Digital Services	As needed, Daily	As needed, Daily
Intuit	QuickBooks	Financial Management	General Ledger, Budgeting, Purchasing, Accounts Payable, Accounts Receivable, Cash Collections	Finance	Daily	Daily
Square	Square	Credit card and debit payment processing, passport appointment booking	Name, phone, email address for passports, credit card numbers at terminals for service desks	Finance & Digital Services	Daily	Daily
ATSONdemand	Job Applicant Tracking Software	Job Applicant Tracking	Name, phone, email address, mailing address	Human Resources	As needed	As needed
Mitel	ShoreTel VoIP	Phone System	Name, phone, email address, mailing address	Information Technology	Daily	Daily
Rosetta Stone	Rosetta Stone	Language learning	Email address	Digital Services	Daily	Daily

Overdrive	Overdrive	eBooks	Email address	Digital Services	Daily	Daily
Linkedin	Linkedin Learning	Video Tutorials	Email address	Digital Services	Daily	Daily
Midwest Tape	Hoopla	eBooks, Comics, Movies & Music	Email address	Digital Services	Daily	Daily
Kanopy	Kanopy	Movie streaming	Email address	Digital Services	Daily	Daily
OCLC	Tipasa	Interlibrary Loan	Name, phone number, email address	Digital Services	Daily	Daily
Propay	Propay	Online payment processing	Name, Email address, phone number, address, and credit card number	Finance & Digital Services	Daily	Daily