AGENDA
1124th Regular Meeting
Board of Library Trustees
Palos Verdes Library District
VIRTUAL MEETING VIA VIDEO CONFERENCE
June 17, 2021 7:00 pm

AGENDA DESCRIPTIONS: The agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The board may take any action which it deems to be appropriate on the agenda and is not limited in any way by the notice of the recommended action.

REPORTS AND DOCUMENTATION: Reports and documentation relating to agenda items (including materials related to an item on this Agenda submitted to the Board of Library Trustees after distribution of the agenda packet) are on file in the Administrative Office and the Reference Department of the Peninsula Center Library, and are available for public inspection. A copy of the agenda packet will be available for public use during the regular board meetings. Any person having any question concerning any agenda item may call the Executive Assistant at 310-377-9584 ext. 245 to make inquiry concerning the item. "Documents pertaining to an agenda item received after the posting of the agenda are available for review in the Director's office or at the meeting at which the item will be taken up."

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Executive Assistant who will arrange for the documents to be copied at a charge of 15¢ per page. Requests forms are available at the board meeting and at the District administrative offices.

AMERICANS WITH DISABILITIES COMPLIANCE: The Palos Verdes Library District complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call the Executive Assistant at (310) 377-9584 ext. 245 at least 48 hours prior to the meeting.

PUBLIC PARTICIPATION: In accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on limitations on gatherings and social distancing requirements, members of the public are requested not to attend the meeting in person and instead join the meeting via the Zoom videoconference platform by visiting our website at https://www.pvld.org/about/trustees. For questions about attending the meeting, please contact Executive Assistant Tami Bender at (310) 377-9584 Ext 245 or tbender@pvld.org.

Public comment will be accepted by email to tbender@pvld.org prior to the meeting and during the meeting, prior to the close of public comment on an item, the member will be unmuted and recognized to speak or their comment would be read into the record during public comment.

1. CALL TO ORDER
2. ROLL CALL
3. SALUTE TO THE FLAG
4. ADOPTION OF AGENDA
   This is the opportunity for Board members to delete items from the agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).
   
   **Recommended Action:** The Board of Library Trustees hereby adopts the Agenda as presented.
5. PRESIDENT’S REMARKS AND BOARD MEMBER COMMENTS
   This is an opportunity for the President and Board Members to make announcements and comments on items of general interest to the community.
   
   • All PVLD libraries will be closed on Monday, July 5 in honor of Independence Day.
   • Special board meeting regarding diversity, equity and inclusion (DEI) – Wednesday, June 30, 3-5pm.
   • Special board meeting regarding Director’s annual performance evaluation – Tuesday, July 6, 3-5pm.
6. COMMUNICATIONS AND COMMENTS FROM THE PUBLIC CONCERNING ITEMS NOT ON AGENDA
   Citizens may address the Board regarding any item of Library District business not on the agenda. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. Please complete the "Request to Address the Library Board" card by filling out your name and city of residence and returning it to the Board Secretary or requesting it via email at tbender@pvld.org. Thank you.
7. CONSENT CALENDAR
   The Consent Calendar adopting the printed Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove any item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of this Agenda under “Items Removed from the Consent Calendar.” At that time, any member of the audience may comment on any item pulled from the Consent Calendar. The entire Consent Calendar, with the exception of items removed to be discussed under “Items Removed from the Consent Calendar,” is then voted upon by roll call under one motion.
   
   **Recommended Action:** The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:
A. APPROVAL OF BOARD OF LIBRARY TRUSTEE REGULAR MEETING MINUTES FOR MAY 20, 2021

Recommended Action: The Board of Library Trustees hereby approves the minutes of the regular board meeting held on May 20, 2021, as presented.

B. STATISTICAL REPORT FOR MAY 2021 - CIRCULATION, PUBLIC USE, QUESTIONS ASKED, AND COLLECTION DATA (Full report available on line at Statistical Report - May 2021)

Recommended Action: The Board of Library Trustees hereby approves the Statistical Report for May 2021.

C. BUDGET PERFORMANCE REPORT FOR MAY 2021*

Recommended Action: The Board of Library Trustees hereby receives and files the Budget Performance for May 2021, as submitted.

D. CASH DISBURSEMENTS

Recommended Action: The Board of Library Trustees hereby receives and files the cash disbursements, as follows:

<table>
<thead>
<tr>
<th>May 2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
</tr>
<tr>
<td>Asset Replacement Fund</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
</tbody>
</table>

E. PERSONNEL

1) SELECTIONS - None

2) RESIGNATIONS AND TERMINATIONS

Recommended Action: The Board of Library Trustees hereby receives and files the following resignations and terminations:

<table>
<thead>
<tr>
<th>Name</th>
<th>Class.</th>
<th>Position Title</th>
<th>Status</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tracie Hall</td>
<td>Librarian I</td>
<td>Librarian I</td>
<td>PTH</td>
<td>05/12/2021</td>
</tr>
<tr>
<td>Carol Mohle</td>
<td>Library Asst.</td>
<td>Page</td>
<td>PTH</td>
<td>05/27/2021</td>
</tr>
</tbody>
</table>

3) CHANGE IN STATUS (Salaried employees only)

Recommended Action: The Board of Library Trustees hereby approves the following changes in status:

<table>
<thead>
<tr>
<th>Name</th>
<th>From</th>
<th>To:</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Otto Catalan</td>
<td>LAV</td>
<td>Librarian I</td>
<td>05/17/2021</td>
</tr>
</tbody>
</table>

F. APPROVAL OF GANN LIMIT FACTORS AND GANN LIMIT CALCULATIONS AND ADOPTION OF RESOLUTION NO. 2021-03: A RESOLUTION OF THE BOARD OF LIBRARY TRUSTEES OF THE PALOS VERDES LIBRARY DISTRICT APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2021/2022*

Recommended Action: The Board of Library Trustees hereby selects (1) the Inflation Factor to be used in the Gann Calculation to be the change in California Per Capita Income and (2) the Population Factor to be used in the Gann Calculation to be the District’s population change. The Board of Library Trustees authorizes and directs the Finance Manager to utilize these factors in completing the calculation of the Gann Appropriation Limit and present them to the Board of Library Trustees for approval by Resolution No. 2021-03 (copy appended).

The Board of Library Trustees hereby confirms the Gann Appropriation Limit of $14,799,693 for fiscal year ending June 30, 2021 and approves the Gann Appropriation Limit of $15,519,404 for the fiscal year ending June 30, 2022.
G. CONSIDERATION OF ADOPTION OF RESOLUTION NO. 2021-04 – A RESOLUTION OF THE BOARD OF LIBRARY TRUSTEES OF PALOS VERDES LIBRARY DISTRICT ADOPTING THE PAY SCHEDULE FOR ALL POSITIONS*

**Recommended Action:** The Board of Library Trustees hereby adopts Resolution No. 2021-04 – A Resolution of the Board of Library Trustees of the Palos Verdes Library District Adopting the Salary and Hours Pay Schedule for all Positions, as appended.

8. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

*Items removed from the Consent Calendar will be discussed individually at this time.

9. UPCOMING BOARD OF LIBRARY TRUSTEES CONFERENCES AND EVENTS (DIRECTOR ADDINGTON)

- PV Chamber of Commerce Open Air Marketplace – Saturday, June 19
- Serving with a Purpose Conference, Ontario, CA – Wednesday, September 1, 9am-4pm (Early bird special ends on July 15)
- CSDA Annual Conference, Monterey, CA – August 30 – September 2, 2021
- Special District Leadership Academy, Lake Tahoe, CA – September 2021 (three trustees are registered).

10. CONNECTIONS TEAM REPORT (CONNECTIONS TEAM STAFF)

11. APPROVAL OF RESOLUTION NO. 2021-05 ESTABLISHMENT OF 115 PENSION TRUST* (FINANCE MANAGER LIU)

12. FINAL READING OF 2021/2022 BUDGET AND PROJECTED 2022/2023 BUDGET* (FINANCE MANAGER LIU)

13. REVIEW VENDOR DIVERSITY INITIATIVES* (DIRECTOR ADDINGTON)

14. REVIEW OF POLICY NO. 8040.2 COMMUNITY RELATIONS COMMITTEE* (TRUSTEE PARKE)

15. CALIFORNIA SPECIAL DISTRICT ASSOCIATION BOARD OF DIRECTORS ELECTION – TERM 2022-2024, SEAT A * (DIRECTOR ADDINGTON)

16. LIBRARY SERVICES UPDATE (DEPUTY DIRECTOR ROY)

17. DISCUSSION FOR RESUMING IN-PERSON MEETINGS* (DIRECTOR ADDINGTON)

18. DISTRICT DIRECTOR’S MONTHLY REPORT* (DIRECTOR ADDINGTON)

19. BUDGET ADHOC COMMITTEE REPORT (TRUSTEE PARKE)

20. COMMUNITY RELATIONS COMMITTEE REPORT (TRUSTEE PARKE)

21. PENINSULA FRIENDS OF THE LIBRARY LIAISON REPORT (TRUSTEE EASTON)

22. GOVERNMENT RELATIONS LIAISON REPORT (TRUSTEE UNNO)

23. ITEMS FOR FUTURE AGENDAS

*This is an opportunity for board members to publicly request that items be placed on future agendas.*

- Director’s Performance Review - special closed session meeting
- Director’s Compensation – regular meeting
- Quarterly Peninsula Friends of the Library Report

24. ADJOURNMENT